

To: All Councillors

When calling please ask for:
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Policy and Governance
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Direct line:
Calls may be recorded for training or monitoring
Date: 20 October 2023

Dear Councillor

A Meeting of the EXECUTIVE CO-PORTFOLIO HOLDER FOR HOUSING DECISIONS was held on Thursday, 19 October 2023. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON FRIDAY, 27 OCTOBER 2023**. Members must notify Susan Sale, Executive Head of Legal & Democratic Services, by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

SUSAN SALE
Executive Head of Legal & Democratic Services

NOTE FOR MEMBERS

The item numbers below correspond to the item numbers on the Agenda.

AGENDA

5 **HOUSING SERVICE: SENIOR LIVING FIRE ALARM UPGRADE
CONTRACT AWARD**

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

RESOLVED to,

Recommendation

1. That the Executive Co Portfolio Holder for Housing after consulting with the Executive Head of Housing approved the awarding of the Senior Living Fire Alarm Upgrade Contract, following a competitive tender.

Reason(s) for Recommendation:

1. Waverley Borough Council has statutory requirements to ensure it meets fire safety obligations
2. Failure to upgrade systems before the existing become obsolete, puts the Council at risk of systems failing and replacement parts not being available. An urgent awarding of works following failure of a system would not provide best value for money.

**For further information or assistance, please telephone Fiona Cameron,
Democratic Services Manager on 01483 523226**